

# REGISTRATION AND TRAVEL



America's Leading And Most Comprehensive  
Administrative Professionals Event

The 43<sup>rd</sup> Annual

## Administrative Professionals Course



## TRAVEL

### Las Vegas, Nevada is served by all US Carriers

**Taxicabs:** The Luxor is a very short distance from McCarran International Airport. More than ten taxi companies provide service to and from the airport and locations throughout Las Vegas. The cost is about \$10.00 if you instruct the driver to go via Tropicana Avenue. Some taxis will not accept credit card payments.

#### Terminal 1

Taxicabs are available on the east side of baggage claim, outside door exits 1 - 4. Airport personnel are available to help queue the lines and provide assistance as needed.

#### Terminal 3

At Terminal 3, taxis are conveniently located outside on Level Zero. There are 20 taxi loading positions on the west end of the building to serve domestic travelers.



**1-800-222-4062**



**[www.annualap.com](http://www.annualap.com)**

## ONE INCLUSIVE FEE

One of the greatest benefits of attending a truly limited enrollment residential program comes from the networking and camaraderie that takes place outside of the educational sessions. It is for this reason that, unlike other courses where participants must find their own accommodations, arrange all their own meals etc., at the 43<sup>rd</sup> Annual Administrative Professional Course everyone is under the same roof. The course fee of \$2,495 includes tuition, first-class hotel accommodation (both room & taxes), continental breakfast each day, hosted social and mixer on day one, buffet luncheon on day refreshments, course workbook, personal iMind2 and all other course materials. Special group rates apply when three or more people from the same organization register for the same session. For completedetails please go to [www.padouglas.com/groups](http://www.padouglas.com/groups). Please also take note that hotel incidentals such as parking, room service, resort fees, gratuities, etc. are the participant's personal responsibility. As we must guarantee hotel accommodation in your behalf, the course fee is payable prior to the seminar. At P.A. Douglas we are pleased to offer a flexible cancellation/substitution policy. Should your plans change and you need to transfer to another session, you can do so at no additional charge providing you do so in writing at least 10 days prior to the date of the seminar. Should you need to cancel altogether the \$500.00 cancellation fee only will be charged and substitutions may be made at any time prior to attendance and upon written notification

### Competitor's Remorse?

If you have registered in another Administrative Professionals conference before discovering the original P.A. Douglas program, it's not too late to make it right. We will cover their cancellation fees up to \$500 when when you join us in Las Vegas - October 17th - 20th.



**P.A. Douglas & Associates Inc.**  
*Educating Administrative Professionals for Over Forty Years*

© Copyright, P.A. Douglas & Associates Inc., 2016, All Rights Reserved  
[www.padouglas.com](http://www.padouglas.com), 1-800-222-4062